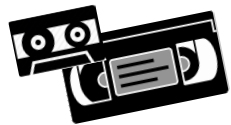


# RESPONSIBLE ITEM DISPOSAL

RID yourself of waste, and feel good about it!



AUDIO/VIDEO CASSETTES

- Place in the “BOOKS” bin at the MSU drive-up recycling center.



BATTERIES

- No longer collected in the Main Library. East Lansing residents may drop off at city hall.



BOOKS/MANUALS,  
(even if outdated)

- Place on Surplus trucks in hall between ILS and Acquisitions.



CDS/DVDS

- Remove from jewel case; place in a plastic/metal bin.



COMPUTER FLOPPIES

- Take to Erin at Patron Services. Data will be destroyed; disc will be recycled.



GLASS

- Cannot be recycled in the Main Library, but all colors can be recycled at the MSU drive-up drop-off recycling site



JEWEL CASES, BROKEN  
JEWEL CASES, INTACT

- Recycle in Plastic/Metal bin
- Take to Sharen in CatMan for re-use



PADDED ENVELOPES/JIFFY BAGS

- Place in Mailroom bin for re-use



PHONE BOOKS

- Recycle in Mixed paper bin



TONER/INK JET CARTRIDGES

- Take to Kristina in the Copy Center (from library machines only—none from home)

**Remember:** Additional items may be accepted at MSU Surplus drive-up, drop-off site. Check [recycle.msu.edu/](https://recycle.msu.edu/) for details.