

Library Environmental Committee Minutes—September 25, 2012

Present: Heidi Schroeder (chair), Hsiang Ping Cha (minutes), Andrea Kepsel, Elida Marti, Kriss Ostrom, Stephanie Perentesis, Aaron Tomak, & Mike Unsworth

Absent: Susan Kendall, Lynne Woods

1. Environmental Stewardship Report Update

Kriss asked questions through e-mail to Lauren at Campus Sustainability.

2. MSU Library Bike / Bike Locker

There are still three areas of concern. We are waiting for clarification of the risk management issues. Personal injury will be covered by the Workman's Comp; but, would the library have any liability? Over all, it still needs more consideration and clarification before fruition.

3. New Employee Training Update

Once the new staff list is confirmed, Hsiangping and Aaron will send out invitations to attend the one-hour LEC Overview. HP showed copies of documents which will be used for training.

4. Fall Harvest Luncheon 10/2/12

LEC is asked to help with cleaning and recycling again. Mike and Aaron already signed up. Some others will follow later.

5. Thank you gift for Peter Carrington

Kriss asked the Staff Association what the LEC balance is. It seems we still have some funding. However, Heidi suggested if we could each pitch in a little, we could get a library mug for him. Kriss offered to add some Spartan Bucks to go with the mug. The gift would be presented to him on the Oct 18 Beal Garden tour in appreciation of his time.

6. Wiki Training

Heidi demonstrated how to update the wiki and post minutes on it. She will also update the meeting schedule and duties. There was some discussion about how to make it easier to keep the record up-to-date. The recorder of each meeting will post the minutes on the wiki along with the EcoGram.

7. LEC Mission Statement Review

The Mission Statement was updated on the wiki.

8. Retro Commissioning of the Library Building

Tabled to the next month's agenda.

9. Ecogram

Hsiang-ping will send out info about National Drug Take-Back Day on Sept. 29.

10. Next Meeting: 10/23/12 - Chair: Hsiang-ping Cha, Recorder: Aaron Tomak