

## **Library Environmental Committee—Minutes 2/23/10**

Present: Heidi (Chair), Stephanie, Susan K.(minutes), Kriss, Elida, Susie G., Kate, Hsiang-Ping, Michelle A.

### Earth Day 2010

1. Stephanie has arranged Beal Garden tours with Peter Carrington for April 22. There will be two time slots, 11:30 and 12:30, and we have left it up to him to decide on the theme.

We decided that we will open this to the public and advertise the tours on our lists of Earth Day events.

2. Heidi has talked to Theresa about our posters. Theresa has the files and can update and reprint them. Heidi will work with her to add a poster listing events for 2010. Kate suggested and we agreed that we should add a poster mentioning that this is the 40th anniversary of Earth Day.

3. To highlight the 40th anniversary of Earth Day, Stephanie will talk to people at the University Archives to see if we can get copies of photos of the 1st Earth Day at MSU.

4. Heidi will talk to Theresa and Kelly about a feature for the Libraries Web site highlighting Earth Day events. Kate will talk with Lisa Denison about adding Earth Day events to the Libraries events calendar on the Web.

5. Susan will talk with Jon Harrison about updating the Earth Day link on the Environmental Studies LibGuide to 2010.

6. We discussed that we will have the writing center area during the day on Earth Day. The displays will include: posters table of topical books that patrons will be encouraged to check out (Kate is going to choose books with interesting cover art and themes) possible listing of topical DVDs patrons can request at the DMC samples of items that are newly recyclable on campus topical video running on a loop

7. Mike S. had emailed the group that Lauren Olsen has a video we may want to use. Kriss emailed Lauren to see if we can get the video to preview it.

8. Kate asked if we need to have someone there the whole time the video is running to watch the equipment. It was suggested that perhaps John Shaw could set up the equipment in a locked case as is done on MLK Day. Kate will ask John about this.

9. We discussed whether to have any Earth Day events specifically for Libraries staff and decided on a presentation about home recycling options. Kriss, Michelle A., and Kate will present information on recycling options for the various communities: Lansing, East Lansing, Meridian Township, Okemos, etc. That brown bag event will be April 20.

### Green Certification

Heidi and Susie G. have been working on answering the survey that is due next week. As a group we discussed answers to a few of the questions.

A couple of the topics we chose as projects that we plan to work on for the future:

1. Staff use of reusable mugs for beverages. Susan K. will send out an ecogram on this topic to encourage this.

We had a discussion concerning reusable mugs. It appears that Cyber Café rules have changed from disallowing one's own mug in the past to not only allowing it but even charging less money for coffee in one's own mug instead of their cups. It was pointed out that the staff lounge could use some more mugs, and some people offered to bring in mugs from home to stock the cupboards. The technical services coffee station is still using Styrofoam cups and perhaps we can encourage reusable mugs instead.

2. Reducing junk mail at work. Kriss said that she has faxed back copies of junk mail to companies to ask them to take her off their mailing list. She has also done this for Steve Sowards and has offered to extend this service to members of LEC as a trial.

Heidi will send the completed survey to all LEC members and then forward on to Cliff so that he can see what the committee has done.

#### Other Business

Kriss will change the sign in the "service center" area of the basement to tell people to put items they don't know how to recycle on the cart rather than the blue bin, which is gone.

Mike U. asks for feedback on his article.

There was discussion of the ecograms. Do we want to have them on the intranet or internet site as well as in the Outlook public folders? We will discuss this next meeting.