

**Library Environmental Committee Meeting**  
**Minutes 3/26/10**

Present: Susan Kendall, Loretta Crum, Stephanie Perentesis (recorder), Sruthin Gaddam, Eric Tans, Scout Calvert, Jonah Magar (chair), Lia Spaniolo

- Best Practices for Library Events – The committee was asked to research and create a recommended list of more sustainable, environmentally friendly practices and products for library events. Under construction, with update due at April 23 meeting and final report in May 2019 (Google team drive document: “LEC Event Supplies Research”)
- Potential Committee Format Change from Rotating Chair – Discussed transition to more permanent chair, associate chair structure after the April 23, 2019 meeting. Discussion of roles, responsibilities, task delegation, potential volunteers, and next steps underway (Google team drive document: “Chair and Associate Chair Roles Brainstorming”)
- Green Certification Certificate on Committee Website – Although this program is no longer supported by the university, we will maintain our 2017-2019 green certification award notice through 2019
- PR Deadline for Summer Semester Events (April 29) – Will be finalized by April meeting. Susan Kendall will forward Beal Garden tours
- Staff Bike Shelter Update – Eric Tans reported that the staff survey was closed, with result in favor a staff bike shelter near the library. He will talk further with IPF on possible location and details, then follow up with a report to the university librarian

Next meeting: Tuesday, April 23; Stephanie Perentesis (chair), Lia Spaniolo (recorder)

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